

There's nothing wrong with having a vendor — if you're simply looking to buy products without a lot of value-add. But if you want personalized service from the bidding process throughout your lifecycle as a customer, you're looking for a partner. A facilities vendor provides you with products; a facilities partner provides you with products and works with you to be more

Unsure if you have a vendor or a partner? Take a minute to review the list below and check off the services that you're getting from your current facilities products vendor.

educated about your facility's products and processes.

	Vendor	Partner
Provides full on-site walkthrough assessment to gather up all your requirements	\bigcirc	 √
Develops a comprehensive plan for managing your facility	\bigcirc	\checkmark
Provides product recommendations	\bigcirc	\checkmark
Offers seasonal recommendations (e.g. salt during winter)	\bigcirc	
Offers safety recommendations	\bigcirc	
Provides annual reviews to discuss relationship	\bigcirc	
Provides detailed reporting on spending and product usage	\bigcirc	\checkmark

ways a partner is better

If your current provider isn't doing all of these things, they're a vendor, not a partner. See how your business could benefit from working with a partner like Staples.

Find out how Staples can help you learn about new products and processes that will make your job as facility manager easier, and your facility run smoother. Visit **StaplesAdvantage.com**