How to reformat your NXT Technologies USB Flash Drive

PLEASE NOTE: WHEN YOU FORMAT YOUR DRIVE IT WILL REMOVE EVERYTHING OFF YOUR DEVICE!

Steps for Mac® compatibility

1. Connect your UBS drive to your computer
2. *Open* Disk Utility
3. *Press* Command and Space bar to open Spotlight search box
4. *Type* in "Disk Utility"
5. *Press* enter to launch
6. *Click* to select your USB drive at the side of the window
7. *Click* Erase at the top of the window
8. *Type* name for the drive (optional)
9. In the format selection box use the *right up & down* arrows to select the preferred file system (see next page)
10. *Click* Erase
11. *Close* the Disk Utility window

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Steps for Windows® compatibility

1. Connect USB drive to computer
2. *Open* Computer window (Or This PC, depending on your OS)
   A. For Windows Vista® and 7:
      a) *Click* Start
      b) *Click* Computer
   B. Windows 8 and 8.1:
      a) *Type* "Computer" in search area of Start screen
      b) *Click* Computer
   C. Windows 10:
      a) *Type* "This PC" in search area of Start screen
      b) *Click* on This PC
3. In the opened window from Step 2, *right click* the drive icon that shows your USB device
4. In the menu, *click* Format
5. Under Format Device Name (Drive Letter) window, *click* File System, and use the drop-down arrow to select your preferred filing system
6. *Click* Start
7. *Click* OK on the warning message
8. *Click* OK on the Format Complete message
9. *Click* CLOSE on the Format Device Name (Drive Letter) window
10. *Close* (X) out of the Computer or This PC window

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