



# 5 Easy Things You Can Do Tomorrow to Be More Sustainable

**Sustainability is about more than just checking a box. It's about making choices that will have positive lasting impact, even when no one is watching.**

By making smart choices about products, packaging and recycling, you can take ownership of your company's role in protecting the environment. Here are five things you can do ASAP to make a big impact on your sustainability ROI.



## 1. Improve “green” spend across locations and employees

There's an eco-friendly version of almost any item you might need, so you can choose items with a focus on sustainability.



## 2. Keep landfills free of recyclables

Recycling isn't just about paper and plastic; it's easy to schedule a pickup for office electronics, toner and ink cartridges, lamps, batteries and even furniture.



## 3. Track green purchase trends to determine ROI

Measure your efforts through environmental reporting, including small-order-reduction impact summaries and detailed information about health attributes of products.



## 4. Go for green building certification

Achieving LEED Certification shows that your facility is serious about efficiency: using less water and reducing greenhouse gas emissions. You'll save money as well as resources by going green.



## 5. Shrink shipping costs with efficient packaging

Choose the least amount of packaging to create the least amount of waste. While you're at it, remember to order packaging made of recycled materials when possible to create less environmental impact.