

# Staples®

**Hyken Pro**  
Ergonomic Chair

**ST63228, ST63674**



# Staples®

## ASSEMBLY GUIDE

Product Support 1-800-425-0049

## Easy assembly.

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**Staples® is taking the stress and frustration out of furniture assembly.**

**More logical instructions.** We develop our instructions to have the right amount of detail you'll need for assembly.

**We're here to help.** If you're confused during any step of the process, just call the number located at the bottom of the instructions pages.  
You'll get help from a friendly representative.

### **Need help with assembly? Questions?**

Call our Product Support experts  
9:00 am-8:00 pm, Eastern Time  
1-800-425-0049

## Elevate your workspace.

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**Built to last.** We rigorously test all our products to meet or exceed industry-leading standards.

We stand behind our products and materials. If for any reason a Staples® product does not meet the performance expectations, please contact us at 1-800-425-0049.

## Sit down on the job in custom comfort.

No two people are alike. But no matter what you're built like, there's one chair that's built for everyone's comfort - the Staples® Brand chair. Take a look at the diagram below. It's packed with features that make it easy to fine-tune the comfort to meet your unique needs.

## Product Features

### Seat Height Adjustment

Seat height adjusts to assure correct posture and relieves stress on back, thighs and legs.



### Back Height Adjustment

Customizes backrest height for personalized support and improved posture.



### Lumbar Support Adjustment

Provides targeted lower back support to reduce strain.



### Headrest Adjustment

Offers adjustable neck support for comfort in any position.



### Variable Tilt Lock

Locks backrest in 3 positions to promote healthy posture.



### Tilt Tension

Easy adjustment of chair flexibility avoids heavy pushing and relaxes muscles.



### Arm Pad Slide Forward & Backward

Simple operation to fix arm pad position to assure healthy posture.



### Arm Height Adjustment

Simple operation to fix arm height to assure healthy posture.



### Arm Pad Rotate In & Out

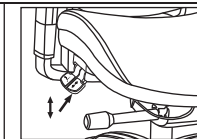
Simple operation to fix arm pad position to desired setting.



## Features Instructions

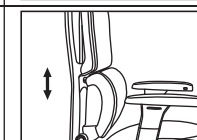
### Seat Height Adjustment

- Pull up on the lever located on the right side of the seat.
- Lower or raise the seat to your desired height, then release the lever to lock the seat height into position.



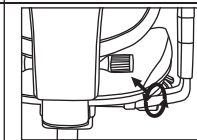
### Backrest height adjustment

- To raise the back frame: pull the backrest to desired height.
- To lower the back frame: pull the backrest to the top, then release it to the desired height.



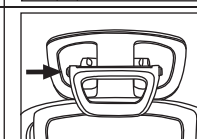
### Lumbar support adjustment

- Grasp the round cylinder knob on the back of back frame.
- To reduce the depth - turn clockwise.
- To return back - turn counter clockwise.



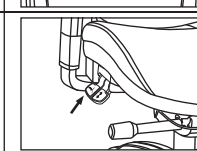
### Headrest Adjustment

- Hold the headrest and rotate it forward or backward to the desired angle.
- Push the left silver button to enable rotation, then release it to lock the headrest in 1 of 4 preset positions.
- Hold the back of the headrest, lift it to raise, or push it down to lower.



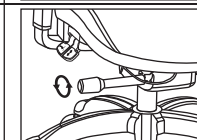
### Variable Tilt Lock

- The backrest is unlocked initially, use the paddle under the right/left side of the seat to adjust.
- Upright lock/unlock: Lift paddle to lock, push down and apply force on backrest to release.
- Recline Lock/unlock: Lean back to the desired angle, lift paddle to lock in one of three preset positions, push down to unlock and apply force on backrest to allow return upright.



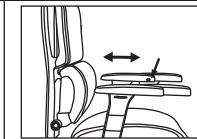
### Tilt Tension

- Grasp the round cylinder knob under the right of the seat.
  - For firmer/stiffer - turn forward/clockwise.
  - For softer/looser - turn backward/counter clockwise.
- Note: The tension knob cannot be rotated while the backrest in recline locked status.



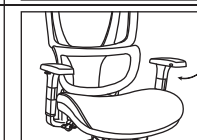
### Arm Pad Slide Forward & Backward

- Press the buttons on the arm pad to allow the arms to move forward and backward freely.
- Release the buttons once the desired position is reached.



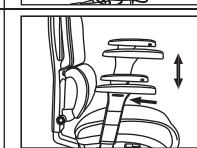
### Arm Pad Rotate In & Out

- Rotate the arm pad in and out.



### Arm Height Adjustment

- Pull up the buttons underneath the arm pad to allow the arms to move up or down freely.
- Release the buttons once the desired height is reached.



## Included Parts

- A Blue Screw** (x4) **B Blue Screw** (x2) **C Green Screw** (x3)

- D Yellow Screw** (x6) **E Orange Screw** (x2)

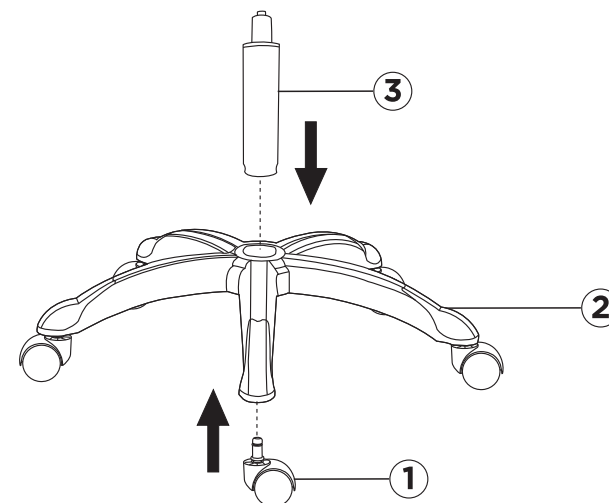
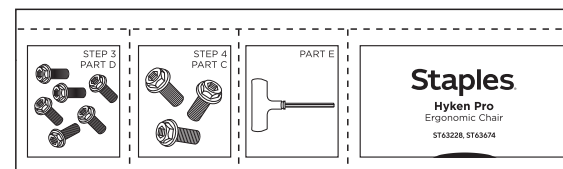
- 1 Caster** (x5) **2 Base** (x1) **3 Gas Lift** (x1)
- 4 Seat Plate** (x1) **5 Seat** (x1) **6 Back** (x1)
- 7 Headrest** (x1) **8 Arm Rest** (x2)

## Tools Provided

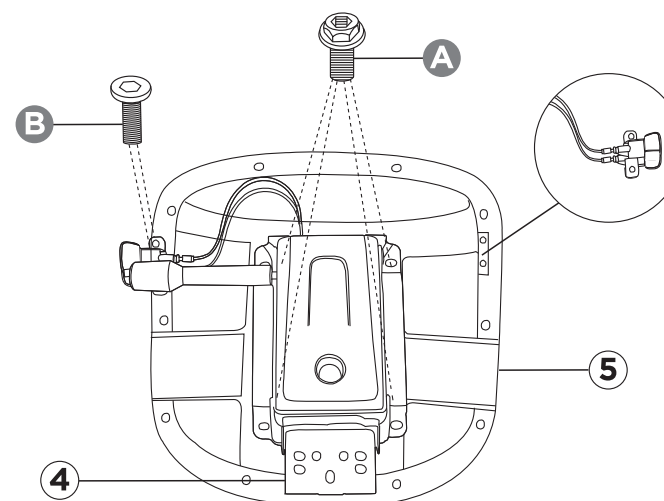
- F T Wrench** (x1)

Chair bolts, screws and knobs may loosen during use.  
Please tighten your chair's hardware each month.

Each piece of hardware needed for each step is located in the corresponding segment in your Easy Parts Pack.



1



2

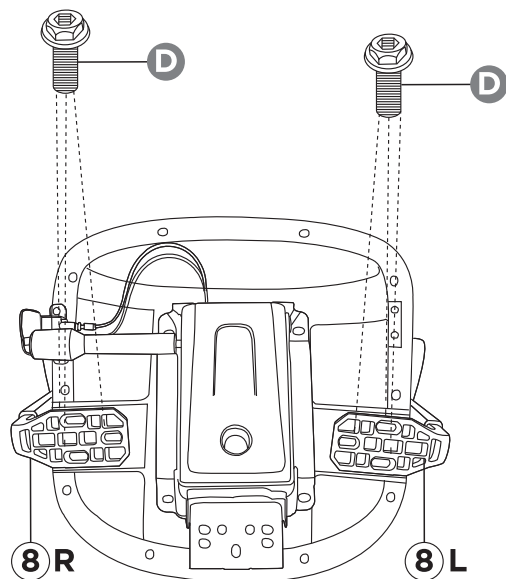
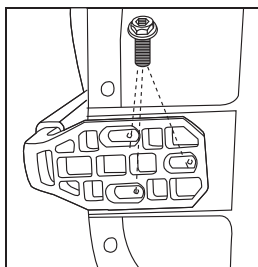
- A** (x4)  
**B** (x2)

**Tip:** The paddle aligns with the mounting holes on either side.

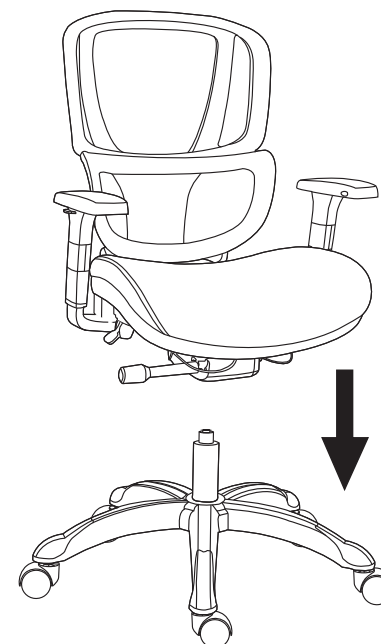
3



D (x6)



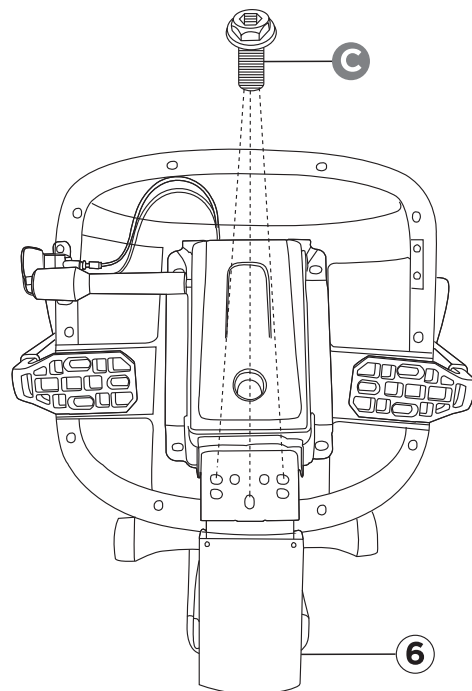
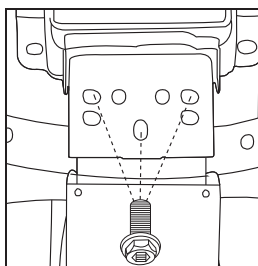
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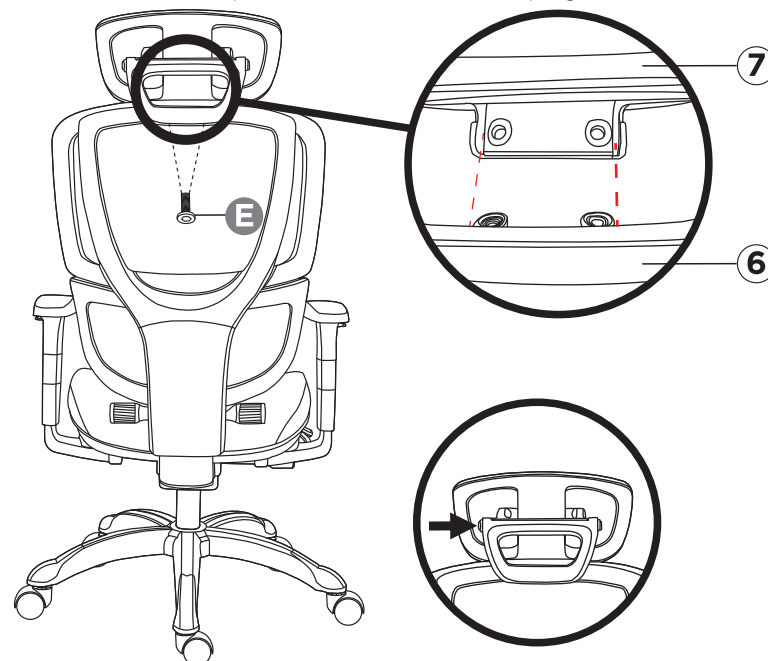
4



C (x3)



**Tip:** Uses the steps on both sides of headrest to help align with the screw holes.



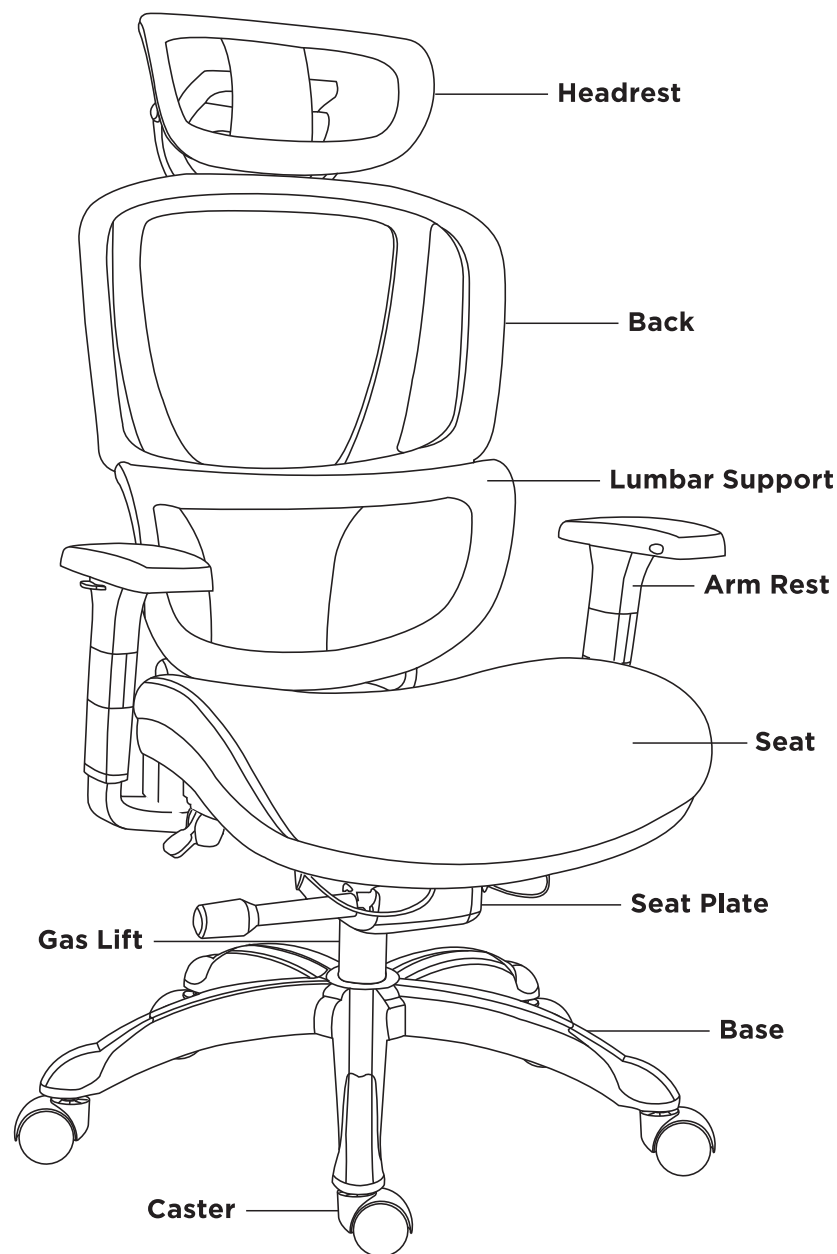
6



E (x2)

**Tip:** The left silver button locks the headrest in different positions.

## Behold, the finished product.



## Warranty

Staples Brands warrants to the original purchaser of this Staples® Chair against defects in design, assembly, material, or workmanship for 5 years from the original date of purchase. In the event of a defect in the design, assembly, materials or workmanship of this product within 5 years from the original date of purchase, Staples Brands will replace any such defective part. Parts included under this warranty are non-moving metal components, chair frame, pneumatic cylinder, upholstery and all other parts. To claim your replacement parts, contact product support at 1-800-425-0049. Original receipt or proof of purchase is required to obtain replacement parts. This warranty is based on up to 8-10 hours of continual use within a 24-hour period for users weighing up to 275 lbs. (124 kgs).

Claims under this limited warranty or any implied warranty shall be limited to replacement of 100% of the chair or refund of purchase price at Staples Brands' sole option.

This warranty does not apply to normal wear or damage from misuse, abuse, improper storage or handling, installation, accident, repair or alteration or other circumstances not directly attributable to manufacturing or material defects.

THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHERS, WHETHER ORAL OR WRITTEN, EXPRESS OR IMPLIED. STAPLES BRANDS SPECIFICALLY DISCLAIM ANY AND ALL IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL STAPLES BRANDS BE LIABLE FOR ANY INCIDENTAL, DIRECT, INDIRECT, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES (SUCH AS BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, BUSINESS, SAVINGS, DATA OR RECORDS) RELATED TO THIS PRODUCT.

This warranty gives you specific legal rights, and you may also have other rights that vary depending upon the state, province, territory or country. Some states, provinces and territories do not allow the exclusion or limitation of incidental or consequential damages or limitation on how long an implied warranty lasts.

Except as stated herein, no other warranties shall apply.